

RAIPUR INSTITUTE OF TECHNOLOGY

(Under the aegis of Mahanadi Education Society)
Approved by AICTE, New Delhi, Affiliated to CSVTU, Bhilai



RIT/IQAC /Circular/2023-24/Meeting/03

Date: 24/03/2024

Internal Quality Assurance Cell

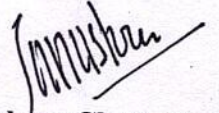
The Internal Quality Assurance Cell (IQAC) meeting is scheduled on 28th March, 2024 at 03:30 pm in Board Room. All members are requested to attend the meeting

Members:

1. Er. Shailendra Jain, , Honorable Secretary, Management Representative,
2. Mr. Jayesh Karia, Director, Management Representative,
3. Dr. Balakrishnan P., Director, Management Representative
4. Dr. Manish Sakhlecha, Principal, Chairperson
5. Dr. Ritesh Diwan, Associate Prof., ET&T, Member
6. Dr. Rajeshwar Verma, Associate Prof, Mechanical, Member
7. Dr. K.L Motghare, Associate Prof, Mechanical, Member
8. Dr. K.K Pathak, Associate Prof., Physics, Member
9. Dr. Vijendra Kumar, Associate Prof., Chemical, Member
10. Mr. Gopesh Dawda, Asst. Prof., Civil, Member
11. Mr. Mahdev Bag Asst. Prof., CSE, Member
12. Mr. Ashwini Bhoi, Asst. Prof., Mechanical, Member
13. Mr. Niranjana Pandit, Asst Registrar, Member
14. Mr. Priyank Jha, Alumni
15. Ms. Yashwini Meshram, Student Member

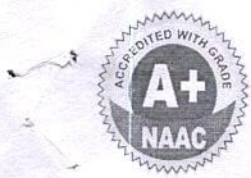
Agenda points for Meeting are as under:-

1. Review of Previous Meeting
2. AQAR Status 2022-23
3. Vocational Training Details
4. Paper Publication Status of International Conference (ICASEM-2023)
5. M.Tech Thesis Submission Details.
6. PTM Details
7. Alumni Meet
8. Swayam/NPTEL Registration
9. Any Other Points with the Permission of the Chair


Dr. Tanushree Chatterjee
Coordinator – IQAC

Copy to: All Members of IQAC





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RIT/IQAC/MOM/2023-24/ 03

Date: 28/03/2024

Minutes of Meeting: IQAC

Meeting of IQAC was conducted on 28th March 2024 at 3:30 pm in Board Room. This meeting was attended by following members:

Attendees:

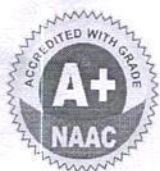
1. Er. Shailendra Jain, , Honorable Secretary, Management Representative,
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11. Mr. Mahdev Bag Asst. Prof., CSE, Member
12. Mr. Ashwini Bhoi, Asst. Prof., Mechanical, Member
13. Mr. Niranjnan Pandit, Asst Registrar, Member
14. Mr. Priyank Jha, Alumni
15. Ms. Yashwini Meshram, Student Member

(Handwritten signatures and initials next to the list of attendees)

The following points were discussed:

SN	Points Discussed	Action Plan	Target Date	Responsibility
1.	Review of Previous meeting	Coordinator, IQAC explained the action taken report of the previous meeting.	--	IQAC Coordinator
2.	AQAR Status 2022-23	AQAR to be uploaded in portal submission date extended	30.04.2024	IQAC members
3.	Vocational Training Details	All the departments have to submit the vocational training details	15.04.2024	All Hod's
4.	Paper Publication Status of International Conference (ICASEM-2023)	25 Paper Published in Google Indexing Journal	Dr.K.K.Pathak
5.	M.Tech Thesis Submission Details.	Department of Chemical, ET&T, Mechanical and CSE have instructed to submit the details of M.Tech thesis of even semester.	30.03.2024	Respective Hod's






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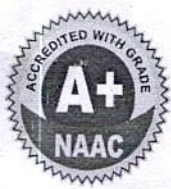


SN	Points Discussed	Action Plan	Target Date	Responsibility
6.	PTM Details	Parent Teacher Meeting Conduction after CT-II exam of 4 th & 6 th Sem.	15.04.2024	All Hods
7.	Alumni Meet	All the Hod's are instructed to plan the Alumni Interaction in the month of April.	25.04.2024	All Hod's
8.	Swayam/NPTEL Registration	Registration in Swayam/ NPTEL portal has been started so suggested all the HoDs to motivate the faculty members and students to register themselves and try to get the certificate by clearing the examination.	As per Schedule	Dr. Tanushre Chatterjee
9.	Any Other Points with the Permission of the Chair	Course coverage status of all semester	30.03.2024	All Hod's


Dr. Tanushre Chatterjee
Coordinator – IQAC



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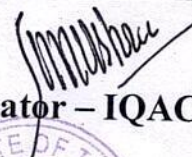


INTERNAL QUALITY ASSURANCE CELL

Minutes of IQAC meeting held on 28th March 2023 at 3:30 pm in IQAC Room

ACTION TAKEN REPORT

S. No.	Action Plan	Action Taken
1.	Review of Previous meeting	Last meeting agenda was discussed and work progress was assessed.
2.	AQAR Status 2022-23	AQAR to be submitted within time frame
3.	Vocational Training Details	All department submitted
4.	Paper Publication Status of International Conference (ICASEM-2023)	25 Paper Published in Google Indexing Journal
5.	M.Tech Thesis Submission Details.	All department submitted the M.Tech thesis submission details..
6.	PTM Details	All departments submitted the conduction of PTM details.
7.	Alumni Meet	Planning to conduct the Alumni Meet after End Semester Examination
8.	Swayam/NPTEL Registration	Swayam/NPTEL portal registration progression status submitted
9.	Any Other Points with the Permission of the Chair	All department submitted course coverage status


Coordinator - IQAC



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