

RAIPUR INSTITUTE OF TECHNOLOGY

(Under the aegis of Mahanadi Education Society)
Approved by AICTE, New Delhi, Affiliated to CSVTU, Bilhail



RIT/IQAC/Circular/2023-24/Meeting/02

Date: 04/12/2023

Internal Quality Assurance Cell


The Internal Quality Assurance Cell (IQAC) meeting is scheduled on 8th December, 2023 at 03:30 pm in Board Room. All members are requested to attend the meeting.

Members:

1. Er. Shailendra Jain, , Honorable Secretary, Management Representative
2. Mr. Jayesh Karia, Director, Management Representative
3. Dr. Balakrishnan P., Director, Management Representative
4. Mr. Niraj Nikumb, Director (T&P), Member
5. Dr. Pankaj Agrwal, Principal, Chairperson
6. Dr. D. Mukhopadhyay, Dean (Chemical & Project)
7. Dr. Ritesh Diwan, Associate Prof., ET&T, Member
8. Dr. Rajeshwar Verma, Associate Prof, Mechanical, Member
9. Dr. K.L Motghare, Associate Prof, Mechanical, Member
10. Dr. K.K Pathak, Associate Prof., Physics, Member
11. Dr. Vaishali Pendse, Associate Prof., Chemical, Member
12. Mr. Gopesh Dawda, Asst. Prof., Civil, Member
13. Mr. Mahdev Bag, Asst. Prof., CSE, Member
14. Mr. Ashwini Bhoi, Asst. Prof., Mechanical, Member
15. Mr. Niranjan Pandit, Asst Registrar, Member
16. Mr. Priyank Jha, Alumni
17. Ms. Yashwini Meshram, Student Member

Agenda Points for Meeting are as under:-

1. Review of Previous Meeting
2. Academic Audit of Session (2022-2023).
3. Conduction of BIS Awareness Programme.
4. Autonomous Submission Details.
5. Course Coverage & Project Details of the 7th Semester.
6. Ph.D. Research Centre Information.
7. MOU with Industries.
8. Details of Research Proposals.
9. International Conference Proposed on 23rd Dec 2023.
10. Publication Status of Research Paper, Book Chapter and Patent.
11. Any Other Points with the Permission of the Chair.


Dr. Tanushree Chatterjee
Coordinator - IQAC

Copy to: All Members of IQAC



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RIT/IQAC/MOM/2023-24/ 02

Date: 08/12/2023

Minutes of Meeting: IQAC

Meeting of IQAC was conducted on 8th December, 2023 at 3:30 pm in Board Room. This meeting was attended by following members:

Attendees:

1. Er. Shailendra Jain, , Honorable Secretary, Management Representative
2. Mr. Jayesh Karia, Director, Management Representative
3. Dr. Balakrishnan P., Director, Management Representative
4. Mr. Niraj Nikumb, Director (T&P), Member
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15. Mr. Niranjan Pandit, Asst Registrar, Member
16. Mr. Priyank Jha, Alumni
17. Ms. Yashwini Meshram, Student Member

The following points were discussed:

SN	Points Discussed	Action Plan	Target Date	Responsibility
1.	Review of Previous meeting	Coordinator, IQAC explained the action taken report of the previous meeting.	--	IQAC Coordinator
2.	Academic Audit Session 2022-23	Academic Audit done by HoD's	--	All the auditors
3.	Conduction of BIS Awareness Programme	Planning to conduct BIS awareness programme	06.01.2024	Dr. Tanushree Chatterjee
4.	Autonomous submission details	Submitted	Pending NOC from CSVTU	Registrar Office
5.	Course Coverage & Project Details of the 7 th Semester	1. Submission of course coverage	18.12.2023	All HoD's



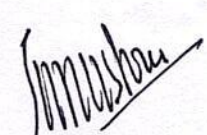


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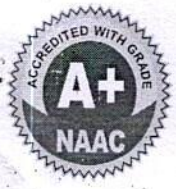


SN	Points Discussed	Action Plan	Target Date	Responsibility
		to all the HoD's to motivate for paper publication.		
6.	Ph.D. Research Centre Information	For renewal of research centre details submitted to university	30.08.2023	Registrar Office
7.	MOU with Industries	MOU with research lab Bangaluru	---	HoD Biotechnology
8.	Details of Research Proposal	Research proposal submitted to CGCOST	30.06.2024	All HoD's
9.	International Conference Proposed on 23 rd Dec 2023.	1. Brochure distribution. 2. Registrations details. 3. Proceeding Publication preparation. 4. Session track.	23.12.2023	All HoD's
10.	Publication Status of Research Paper, Book Chapter and Patent	Number of Paper & Book Chapter published	--	All HoD's


Dr. Tanushree Chatterjee
Coordinator - IQAC



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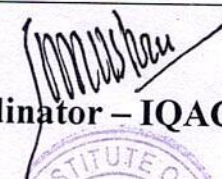


INTERNAL QUALITY ASSURANCE CELL

Minutes of IQAC meeting held on 8th Dec. 2023 at 3:30 pm in IQAC Room

ACTION TAKEN REPORT

S. No.	Action Plan	Action Taken
1.	Review of Previous meeting	Last meeting agenda was discussed and work progress was assessed.
2.	Academic Audit Session 2022-23	All department submitted
3.	Conduction of BIS Awareness Programme	BIS awareness programme conducted by Dr. Tanushree Chatterjee
4.	Autonomous submission details	Details submitted NOC pending from CSVTU
5.	Course Coverage & Project Details of the 7 th Semester	Course completion report submitted by all HOD,s Final year project details has been received by all department
6.	Ph.D. Research Centre Information	For renewal of research centre details submitted to university
7.	MOU with Industries	Research proposal submitted to CGCOST
8.	Details of Research Proposal	Two research proposal submitted to CGCOST
9.	International Conference Proposed on 23 rd Dec 2023.	International Conference scheduled on 23rd Dec 2023
10.	Publication Status of Research Paper, Book Chapter and Patent	Number of Paper & Book Chapter published by Faculties


Coordinator – IQAC



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